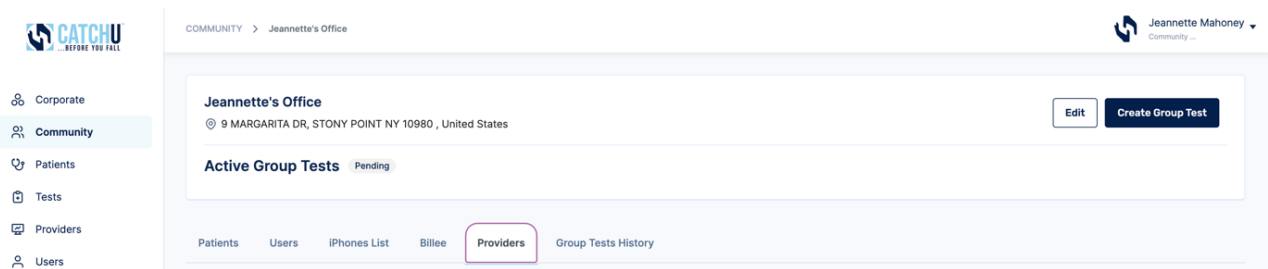




Quick Start Provider Reference Guide

- 1) Register a Community or Practice by filling out the form on catchu.net/ordertests. This step allows registration of the community/practice & onboarding (account setup) of the administrator
- 2) To order tests for a registered practice or community:



- a. Log into my.catchu.net with your username and password. Once you login, click on the word “Community” on the left side bar”. The registration information for your practice or community will already be populated on the portal.
 - b. Next, **select “Providers”** (from the top of the practice/community screen) to add one or more providers to the practice or community
 - c. Next, **select “Billee”** (from the top of the practice/community screen) to add one or more billees for the practice or community
 - d. Then, **select “Patients”** (from the top of the practice/community screen) to add patients/residents to be tested
 - i. Inside the **Patients** tab, select one **Patient** and then hit Create Test Button, then:
 1. Select a **Provider**
 2. Select a **Billee**
 3. Select a Test Date to Schedule CatchU Test (the test can be taken any time after this date)
 4. Select a Location (Remote if patient’s own iPhone)
 5. Add the **Patient or Office** iPhone # & Email address & then select Create
 6. Then select Initiate Test Button
- 3) For more detailed information, see the complete User’s manual on catchu.net/support
 - 4) For reimbursement eligibility, see Frequently Asked Questions (FAQ) #20 at catchu.net/faq